

**APPROVED**  
**VIRGINIA BOARD OF MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES SEPTEMBER 26, 2018**  
*Department of Health Professions*  
*Perimeter Center*  
*9960 Mayland Drive, Suite 201*  
*Henrico, VA*

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 11:03 a.m.

**MEMBERS PRESENT:** Kevin O'Connor, M.D., Chair  
Martha Wingfield  
Brenda Stokes, M.D.

**STAFF PRESENT:** William L. Harp, M.D., Executive Director of the Board  
Jennie F. Wood, Case Manager, Discipline  
Michael Parsons, Adjudication Specialist

**OTHERS PRESENT:** Mr. Rizwan

**MATTER:** **Sophia Rizwan, M.D.** License No.: 0101-238675  
Case No.: 180479

**DISCUSSION:** Dr. Rizwan appeared before the Committee in person in accordance with a Notice of the Board dated July 26, 2018. Dr. Rizwan was represented by Ashley R. Passero, Esquire and Barbara Queen, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. Rizwan.

**CLOSED SESSION:** Upon a motion by Dr. Stokes, and duly seconded by Ms. Wingfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Rizwan. Additionally, she moved that Dr. Harp and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

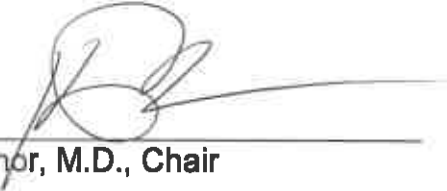
**DECISION:** Upon a motion by Ms. Wingfield, and duly seconded by Dr. Stokes, the Committee voted to dismiss the matter.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

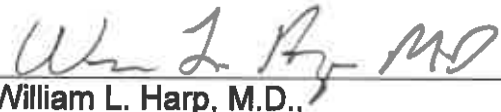
The Committee adjourned at 12:12 p.m.



Kevin O'Connor, M.D., Chair  
President

10-10-2018

Date



William L. Harp, M.D.,  
Executive Director

10/10/18

Date